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**Executive Director:** Erik Tritsch

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October 18, 2018

Dear Parent(s)/Guardian(s),

Our school year is now one quarter over, and we are excited about the progress of our students! A number of our students have already graduated, as we are a continuous progress school. When students complete the state required courses and meet all testing requirements, they are eligible to graduate. This year, we will have two ceremonies to celebrate our graduates. Those who complete requirements the first semester will have a ceremony on January 24, 2019. The second semester graduation will be on June 13, 2019. We are currently in the process of securing a new location to hold our graduation ceremonies.

Included in this letter is a copy of your student's Quarter One Progress Report, along with an explanation. By the end of first quarter, your student should have completed a minimum of 3 classes to be on track to complete the 12 classes we expect everyone to complete each school year. This means each student will have earned 6 credits for the school year (each class is 0.5 credits). A great way to check your student's progress is to check how many lessons are completed per day.

Every student must complete a minimum of 6 hours of work per weekday, for a total of 30 hours of work each week. Each lesson should take approximately 1 hour, which equals a minimum of 30 lessons per week. If you do not know how to check progress in GradPoint for your student, please schedule an appointment to meet with their coach. The coaches will be able to show you how to sit down with your student and verify exactly what they did each day and how much time they have been spending on the courses.

Students who are not meeting the desired performance indicators will be required to have a meeting with their coach and parent to discuss a new plan for success. This may require the student to come into the building more often to make sure they are working enough hours to make progress on their credits. Your student's coach will call to make an appointment for this meeting.

Dropout recovery schools, which is how FDA is classified with the state of Ohio, are required to have all students take the NWEA MAP assessments at least twice a year. Students should have completed the first round of these assessments and will participate in the second round in the spring. This helps us see how much growth each student has through the school year. It is very important students give their best efforts on these tests so we know how to adjust our classes and best meet the individual needs of each student.

FDA will pay for one ACT college entrance exam for our students. If you are interested in taking the exam, please speak with our guidance counselor, Mr. Adams.

FDA's dual credit program is looking for students interested in taking college classes. This program allows juniors and seniors to take classes at Sinclair Community College for both college and high school credit. If you are interested in this program, please contact Mr. Adams for more details.

Please make sure your student is working with Mr. Adams to complete their online education and career planning tool on the "Ohio Means Jobs" website. The website can be found at <http://www.ohiomeansjobs.com>. Students should login under the k-12 students link.

It is very important that you keep a strong line of communication open with your student's accountability coach. You should be speaking with them weekly to make sure you are aware of any successes, or concerns. Please remember the student's best supports are those in their home.

Please do not hesitate to call me at 879-0511 if you have any questions, concerns, or if there is anything we can do to help your student succeed. Also, please visit our website at <http://fairborndigital.us>. You may now like us on FaceBook to receive updates about our school.

Sincerely,

**Jessica Biggers**

Principal of Fairborn Digital Academy