

## FDA WEEKLY TRACKER AND GOAL SHEET

➤ My attendance goal is to complete 30 hours online this week.

➤ My goal is to complete \_\_\_\_\_ lessons in \_\_\_\_\_ (course name)

\_\_\_\_\_ lessons in \_\_\_\_\_ (course name)

\_\_\_\_\_ lessons in \_\_\_\_\_ (course name)

Dates:	Course and lessons	Course and lessons	Course and lessons	Total hours *6 required
<b>Sunday (12 a.m.)</b>				
<b>Monday</b>				
<b>Tuesday</b>				
<b>Wednesday</b>				
<b>Thursday</b>				
<b>Friday</b>				
<b>Saturday (11:59 p.m.)</b>				

*Total Hours for the week:* \_\_\_\_\_

- I finished this/these courses: \_\_\_\_\_
  
- I reported my finished courses to my teacher so he/she can add more and update my Progress Report.
- I checked in with my teacher this week
- I responded every time my teacher contacted me.
- I need help with this/these courses: \_\_\_\_\_

SUGGESTED DAILY E-LEARNING SCHEDULE



700 Black Lane, Fairborn, Ohio 45324  
(937) 879-0511 / Fax (937) 879-8160  
[www.fairborndigital.us](http://www.fairborndigital.us)

**Executive Director:** Erik Tritsch

**Principal:** Jessica Biggers

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- Between 8am-9am up and eating breakfast
- 9am-11am school work, no electronics and must be at a work space.
- 11am-12pm creative time some type of craft as a family
- 1200 lunch
- 1230 chores
- 1pm to 3pm school work; no electronics
- 3pm text my teacher to let him/her know that I have logged in and tell him/her how many hours and how many lessons I have completed.
- 3pm to 4pm quiet time
- 4pm to 5pm outside time
- 5pm to 6pm dinner
- 6 to 8 free time
- 8pm to 10pm school work; no electronics
- Shower and bed by 1030pm.

Please create something with your student that works for you and your family. This is just an example that was brought to me by a parent. Please share your student's home schedule with your students' FDA teacher.

Monday, March 16th, 2020



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Dear Parents & Students,

Our building will be closed, but our learning will not be interrupted. Since our school is a digital environment, we are still required to have students complete 30 hours and between 20-30 lessons per week. We are still available to reset tests, add classes and send reports. Students can call/text/FaceTime during regular school hours to contact us about their needs. We will be checking students' progress daily and attendance meetings will be held via teleconference. These are uncertain times, and we would like to keep the narrative short in this letter and focus on the resources that we have to share with you.

Zoom is a video conferencing application that can be downloaded on a students' cell phone for free to help provide teacher instruction to students outside of the classroom. If students do not have the FaceTime option on their phone, this is a good replacement resource.

A teacher-created FDA Weekly Tracker, Goal Sheet, and a Suggested Daily E-Learning Schedule has been included in this letter to help students stay focused on meeting the expectations. An FDA directory is included in this letter as well, if students need to contact other coaches for help on school work.

If your student is ever without WiFi during the time out of the building, Spectrum is providing every student with basic internet access for the next few weeks. Call 1-844-488-8395 to get hooked up.



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If students are in need of computer updates, Tom Manly (FDA tech employee) will be available, by appointment, between the hours of 9:00 am and 12:00 pm to update any computers. He will be unavailable on the following dates: 3/26/2020, 3/27/2020 and 3/30/2020. Due to the fact that there are no public areas open, the parking lot of FDA is where Tom will be fixing computers.

If you work in the food industry, or are not getting paid for this time off from your employer, go to [unemployment.ohio.gov](http://unemployment.ohio.gov), or [usbfoundation.org/beap](http://usbfoundation.org/beap) to seek immediate unemployment.

In this letter, I have included locations/times where Fairborn staff will be handing out food to students who need it. Kroger's new hours are from 7:00 am - 9:00 pm.

The FDA location, 700 Black Lane, will be closed until, at least, Monday, April 6th, 2020. All additional updates will be posted on the Fairborn Digital Academy Facebook page and on our website [fairborndigital.us](http://fairborndigital.us)

Respectfully,

Jessica Biggers  
Principal  
Fairborn Digital Academy  
937-380-9039



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## Food for our Children

**FCS has developed a program to support our children while they are out of school for the next three weeks.**

**Breakfast/Lunch bags will be provided at the following locations:**

**Fairborn Primary School Parking Lot (10:00-12:00)**

**Fairborn Intermediate School Parking Lot (10:00-12:00)**

**Baker Middle School Parking Lot (10:00-12:00)**

**Abiding Christ Church Parking Lot (10:00-12:00)**

**YMCA Parking Lot (10:00-12:00)**

**Mayer Law Office (corner of Broad/Main Street) Parking Lot (10:00-12:00)**

**A bag with breakfast and lunch items will be provided per child at each location. Please note-the bags MUST be picked up by children/children must be with adults. Food bag service begins on Tuesday, March 17<sup>th</sup> from Monday-Friday through Friday, April 4<sup>th</sup>.**

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## FDA Staff Contact Information 2019-2020

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